

Joh/Estt/881/01/2021
Consulate General of India
Johannesburg

(REQUEST FOR PROPOSAL)

Sub: Purchase and Installation of new chairs in auditorium at the Chancery

Please forward your quotation for purchase of 85 (eighty-five) chairs by the Consulate General of India, Johannesburg, to be installed as auditorium style seating arrangement. We shall be grateful if you could quote the price including cost of transportation, installation, yearly maintenance costs (if any).

2. Specifications for the item(s): The following would be the requisite specifications:-

- (i). Comfortable and spacious for purposes of esteemed guests' sitting for cultural events, lengthy presentations, meetings, etc.
- (ii). Ideally, the seating surface(s) should be made from polyester, leather, or another commonly used fabric that is durable and high-quality.
- (iii). The above-mentioned fabric should, ideally, be easy in cleaning and maintenance.
- (iv). Preferably, the chairs and upholstery should be manufactured such that it is easy to find and seek repairs locally, should the need arise.
- (v). Special consideration shall be given to chairs which provide noteworthy lumbar support, in consideration of esteemed guests who are elderly or otherwise experience health issues related to the back.
- (vi). Planning for installation should be undertaken in the knowledge that two walking aisles are required between rows of chairs.

3. We shall be grateful for your urgent response. Companies may send their representatives to survey the auditorium room in which the chairs shall be installed on any working day between 10:00 – 16:30 at the address: **1 Eton Road, Parktown, Johannesburg – 2193**. Please contact Dr Vineet Kumar (Mob: 082 781 3450) before conducting survey at the given address.

4. Last date for accepting quotation is 01.10.2021.

5. Contact person: The advertisement would be placed on the **Central Public Procurement Portal (CPPP)**, Consulate's website and bid would be accepted until afternoon of **01.10.2021**. The quotations should be submitted in sealed covers to Mr. Tara Chand, Consul (Admn.) at 1 Eton Road, Parktown, Johannesburg – 2193. **He can be contacted at Tel: (0027-11) 482 3046, Fax: (0027-11) 4823640, Mob: 0637427037, E-mail: vcadmn.jburg@mea.gov.in , ga.jburg@mea.gov.in .**

6. Evaluation & Selection: It is proposed to open quotations on afternoon of **04.10.2021**. The quotation offering as per scope of work, good credentials, and best prices would be selected for the award of the job. However, the final decision would rest with Consulate General of India, Johannesburg and we would owe no explanation to anyone about the selection process of the company for the job.

10/09/2021
